

ADVISORY

Date: October 1, 2026
To: Shipping Lines, Vessel Principals, Brokers, Consignees, Mobile Crane Providers
Subject: Implementation of Mobile Crane Provider Accreditation Program

Dear Valued Clients,

In line with the Terminal's commitment to safety, operational excellence, and reliable cargo handling, the Terminal will implement a Mobile Crane Provider Accreditation Program for companies providing mobile crane services within the Terminal.

The accreditation will establish a consistent framework for evaluating providers based on company documentation, equipment condition and certification, operator competency, safety performance, and compliance with applicable operational requirements.

Effective November 1, 2026, only mobile crane service provider companies that have successfully completed and obtained accreditation from MMT shall be permitted to provide and engage in mobile crane operations within MMT premises. Clients and stakeholders requiring mobile crane services within MMT are required to engage only accredited mobile crane providers, and the use of non-accredited providers shall not be permitted within the terminal effective on the aforementioned date.

Kindly take note that under MMT's Standard Trading Conditions (STC), the terminal reserves the right on the means and procedure to be employed in the provision of its services and that all safety rules, including advisories, must be adhered to at all times.

The Mobile Crane Provider Accreditation criteria are outlined below:

Section A: Commercial and Legal Compliance

- Company Information – company profile, list of officers, table of organization
- Business permit
- Company Tax Identification Number (TIN)
- Fire Safety Inspection Certificate (FSIC)
- DOLE Certificate of Registration
- DOLE Permit to Operate
- PPA Permit to Operate
- Comprehensive insurance policy

Section B: Mobile Crane Fleet and Technical Capability

- Mobile crane fleet list (with supporting picture/s per unit)
- Other equipment support (e.g. forklift, boom truck) fleet list (with supporting picture/s per unit)
- Equipment manufacturer's specifications and rated capacity/load charts per unit model
- Latest DOLE Equipment Certificate per unit (or applicable DOLE recognized/accredited testing organization)
- Proof of ownership, lease, or authority to use equipment

- Master list of Lifting Gears and their latest Inspection Certificate
- Mechanical condition checklist per crane equipment (e.g. boom, hydraulic cylinder and hoses, engine and transmission, brakes, steering system, tires, outriggers/stabilizers, counterweights, leaks and abnormal noises) – to be verified thru random inspections during actual operations
- Safety device checklist per crane equipment (e.g. load indicator/limiter, emergency stop, audible warning device, reverse alarm, lights, beacon/strobe lights, horn, mirrors/cameras, seat belt, fire extinguisher) – to be verified thru random inspections during actual operations
- Equipment maintenance – preventive maintenance program, maintenance history, repair history

Section C: Mobile Crane Operator Competency

- Manpower pool list (name, position, age, date hired)
- Their valid TESDA NC/competency certification:
 - NCIII – HEO (Truck Mounted Crane, Rough Terrain Crane)
 - NCII – HEO (Forklift)
 - NCI – Rigging
- Their valid LTO driver's license with appropriate restriction codes
- Initial onboarding and annual refresher training programs for its employees
- Annual physical exam (APE) for its employees in compliance with DOLE

Section D: Safety Management System

- Written Health & Safety (H&S) Policy / Program
- Standard operating procedures (SOP)
- Risk assessment (RA) for crane operations
- Records on number of incidents, Lost Time Injuries (LTI), and near-misses
- Toolbox meeting / pre-shift start-up meeting procedure
- Incident/near-miss reporting procedure
- Emergency response procedure

We appreciate your cooperation in upholding these standards and look forward to continued successful partnerships.

For questions or clarifications, please coordinate with the HSSE Department (safety@mmt.ictsi.com)

MMT Management