

February 15, 2026

ADVISORY

Dear Valued Clients,

As part of our commitment to continuous service improvement, please be advised that several system updates will be implemented on **February 16, 2026, at 1300H (1:00 PM)**. These enhancements are designed to improve data accuracy and streamline your booking experience. Please take note of the following changes:

1. Automated "On-Hold BL" Notifications & Restrictions

If a Bill of Lading (BL) is placed on hold by our Billing and Collection Team, the system will automatically restrict new booking transactions, including advance bookings.

Expanded Restrictions: To maintain operational integrity, these holds will now also apply to:

- Truck Confirmation
- Dispatching
- Loading Instructions (Start and End Load)

An automated notification will appear during the process to alert you of the hold status. To resolve any holds, please coordinate with our Billing Team:

- Monday – Friday: 7:00 AM – 7:00 PM
- Saturday: 7:00 AM – 5:00 PM
- Sunday: 7:00 AM – 12:00 NN

2. New Input Requirements To ensure record accuracy, the following minimum character counts are now required:

- **Plate Numbers:** Minimum of **6 characters**.
- **Driver's Names:** Minimum of **5 characters**.

These updates are part of our ongoing commitment to service excellence. Thank you for your continued support and cooperation.

Sincerely,

MMT Management